

APPENDIX A

CRIMINAL JUSTICE ACT FORMS

1. List of Criminal Justice Act Forms:

CJA Form 7 - Order Terminating Appointment of Counsel and/or Authorization for Distribution of Available Private Funds (Revised 2/84)

CJA Form 19 - Notice to Court-Appointed Counsel of Public Disclosure of Attorney Fee Information (Revised 4/01)

CJA Form 20 - Appointment of and Authority to Pay Court Appointed Counsel (Revised 5/99)

CJA Form 21 - Authorization and Voucher for Expert and Other Services (Revised 5/99)

CJA Form 22 - Statement of Parolee or Mandatory Releasee Concerning Appointment of Counsel Under the Criminal Justice Act (9/76)

CJA Form 23 - Financial Affidavit (Revised 5/98)

NOTE: This form may be used in determining eligibility for the appointment of counsel or authorization of other services. Whether or not this affidavit shall be required, as opposed to using alternative means of determining the financial status of the "person represented," such as through oral swearing, will be at the court's discretion. Where a judge or the court requires a written affidavit for local court files, no copy should be submitted to the Administrative Office.

CJA Form 24 - Authorization and Voucher for Payment of Transcript (Revised 5/99)

CJA Form 25 - Notice to CJA Panel Attorneys Regarding Availability of Investigative, Expert and Other Services (Revised 6/94)

CJA Forms 26 and 27 - Supplemental Information Statement for a Compensation Claim in Excess of the Statutory Case Compensation Maximum (for use in district court and court of appeals, respectively) (Revised 10/00)

NOTE: These forms, which are designed only for non-capital cases, may be used at the discretion of the courts. They do not replace any other documentation requirements to support the payment request.

CJA Forms 26A and 27A - Guidance to Attorneys in Drafting the Memorandum Required for a Compensation Claim in Excess of the Case Compensation Maximum (for use in district court and court of appeals, respectively) (Revised 4/00)

NOTE: These forms, which are designed only for non-capital cases, may be used at the discretion of the courts and are offered as possible alternatives to Forms 26 and 27. They do not replace any other documentation requirements to support the payment request.

CJA Form 30 - Death Penalty Proceedings: Appointment of and Authority to Pay Court Appointed Counsel (Revised 5/99)

CJA Form 31 - Death Penalty Proceedings: *Ex Parte* Request for Authorization and Voucher for Expert and Other Services (Revised 5/99)

2. **Samples:** Sample copies of CJA Forms 7, 19, 20, 21, 22, 23, 24, 25, 26, 27, 26A, 27A, 30, and 31, along with explanatory notes and comments, are included in this appendix.
3. **Obtaining Forms:** WordPerfect versions of Forms 7, 20, 21, 22, 23, 24, 25, 26, 26A, 27, 27A, 30, and 31 are available on the J-Net (Forms/AO National Forms/CJA). <http://156.119.80.10/library/aoforms/contents.html>
4. **Questions/Suggestions:** Questions concerning any of these forms, or suggestions for improvement, should be addressed to the Defender Services Division, Administrative Office of the United States Courts, Washington, D.C. 20544 (202-502-3030).